



**Accreditation Council and Public
Wing Forum Selection Criteria**

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Purpose

The purpose of this document is prepared to select Public wing members and Accreditation Council members for Ethiopian National Accreditation Office (ENAO).

1. Scope

This document specifies the requirements to be a member of ENAO public wing forum and Accreditation Council.

ENAO has a public Wing forum composed of Government and Private in which interested parties involved in the accreditation represented.

2. References

The following documents are referenced:

- ISO/IEC 17011:2017, Conformity Assessment – General requirements for accreditation bodies accrediting conformity assessment bodies;
- ENAO Regulation Number 421/2017

3. Responsibility

It is the responsibility of the Director General and the Deputy Director General to implement these requirements effectively.

4. Activities of the Accreditation Council:-

- The Accreditation Council works according to regulation no. 421/2017. Its members, not more than 15, including the Chairperson and are taken from the relevant government bodies, private sectors and associations.
- Review and approve accreditation strategies developed by ENAO.
- Consider strategic issues of ENAO, collect feed-back and promote accreditation
- Ensure the maintenance of good governance in the office of ENAO by:
 - Acting as the last resort for appeals from ENAO clients;
 - Protecting the principles of impartiality and non-discrimination by ensuring a balanced representation of interested parties on the council and other committees,
- Where necessary, provide support in attaining resources for fulfillment of ENAO's mandate and to lobby support for accreditation.

- Submit to the government the rate of fees to be charged for the services of the ENAO for approval.
- The Council shall ensure that the membership of an appeals committee does not include those who have been involved in the activity under consideration and ensure that its members have the knowledge on that particular issue under discussion. the Council is responsible for the final decision.

5. Selection Criteria of organizations representing the Accreditation Council

The members of council are selected from different organizations or sectors as per *consideration*

- Balance representation among government and private,
- Representation of conformity assessment activities (testing, medical laboratory, inspection and certification)
- Volume of conformity assessment activities to the interest of accreditation . Therefore, it will be wise the Council members to be from Government, Private and Regulatory. Majority work of the conformity is conducted by the government laboratories, and inspection bodies hence, for the balanced representation the volume work, Scheme, of the conformity was considered.
- Have the knowledge on the Government policy and Strategy.
- The institution or organization he/she represents has to have direct or indirect relation with the accreditation service
- His/ her has to have the committeemen to serve and contribute in the accreditation council
 - He/ he has to be influential in his / her organization to promote accreditation
 - scope of its organizational representation
 - The person representing the Council shall get recognition letter from the Minister ministry of Trade and Industry or Prime Minister Office
 - The organizational representation shall be revised every five years.

6. Organizations representing the Accreditation Council

- Ministry of science and Technology ,
- Ministry of Trade and Industry (Chairman),
- Office of prime minister,
- Ethiopian Food, Medicine and Health Administrative Control Authority,

- Ministry of Labor and Social Affairs,
- Trade competition and Consumer Protection Authority,
- Ministry of Agriculture,
- Ministry of Health for personnel accreditation,
- Ethiopian Chamber of Commerce and Sectoral Association
- Ethiopian Private Health Sector Association (Two participants)
- Ethiopian Laboratory Association, (Two participants),
- *Representative from Inspection Bodies,*
- *Representative of Certification Bodies* and Ethiopian National Accreditation Office (Member & Secretary)

7. Activates of the public Forum

ENAO has a public Wing forum composed of Government and Private in which interested parties involved in the accreditation represented.

- Provide annual input on the accreditation strategic plan in order to ensure the plan accommodates their accreditation needs.
- discuss on the challenges, opportunities and risks on the impartiality in the accreditation activities
- lobby and promote accreditation market
- Initiate new scope of accreditation market

8. Selection criteria of organizations that represents the public wing forum

- ENAO will considered the balance representation of organizations or persons by considering the scope and volume of their interest/ activity towards accreditation
 - scope of its organizational representation
 - attachment to wards accreditation
 - directly or indirectly use accreditation service
 - association of conformity assessment bodies
 - regulatory bodies that links with conformity assessment activities
 - scheme owners
 - organizations or institutions engaged on the capacity development of conformity assessment bodies

- The organizations representation shall be revised every five years.

9. Organizations represented in the Public wing Forum

- Ethiopian National Metrology Institute (ENMI),
- Food, Medicine and Health Care Administration and Control Authority (FMHACA),
- Higher Education Relevance and Quality Agency,
- Ministry of Agriculture,
- Ethiopian Institute of Agricultural Research (EIAR),
- Ministry of Education,
- Ministry of Labor and Social Affairs,
- Ministry of Trade and Industry,
- Ministry of Urban Development and Construction,
- Ministry of Environment ,Forest and Climate Change
- Ministry of Water, Irrigation and Energy ,
- Ethiopian Energy Authority,
- Federal General Attorney,
- Ethiopian Standard Agency
- Ethiopian Public Health Institute
- Trade Competition and Consumer Protection Authority of Ethiopia,
- Ethiopian Commodity Exchange (ECX),
- Private Health Sector Association,(02 representative)
- Ethiopian Laboratory Association, (02 representative)
- Representative from Ethiopian Inspection Bodies,(02 representative)
- Representatives from Ethiopian Certification Bodies, (02 representative)
- Ethiopian Chamber of Commerce and Sectoral Association, (02 representative)
- Ethiopian Textile and Garment Manufacturers Association (ETGAMA), (02 representative)
- Ethiopian Leather Industry Association (ELIA) (02 representative)
- Ethiopian Honey & Beeswax Producers & Exporters Association (EHBEA), (02 representative) and Ethiopian Horticulture Producers & Exporters Association (EHPEA).. (02 representative)

The forum meets at least once per year to discuss on the risks to impartialities in the accreditation activities.



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10. Records

- List of Public wing member
- Minute F06/18
- Attendance



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Revision No.	Date approved	Revision History
1.0	2019-05-25	Clause 6.6 included new council member fro Inspection and Certification Bodies and Clause 9, New public wing representatives were added these are:- <ul style="list-style-type: none">• Ethiopian Textile and Garment Manufacturers Association (ETGAMA), (02 representative)• Ethiopian Leather Industry Association (ELIA) (02 representative)• Ethiopian Honey & Beeswax Producers & Exporters Association (EHBEA), (02 representative) Ethiopian Horticulture Producers & Exporters Association (EHPEA).. (02 representative)
1.1	2021-05-17	Separated purpose and scope